

Kings Bromley Parish Council Risk Assessment – July 2020

Step 1 Risk Identification

Step 2 - Risk Assessment

Step 3 – Risk Management

List of Possible Risks	Likelihood H/M/L	Impact H/M/L	What are we already doing about it? (mitigating factors)	What more can we do about it?	Timescale	Person Responsible	Reviewed Level of Risk
Injury whilst using the play area equipment. Trips and falls possible.	H	H	Soft wet pour surfacing surrounds the climbing, slide and swings equipment. Frog trail has grass surfacing.	No further actions. Covered under Council's insurances.	n/a	Parish Council. Visual inspection undertaken every 1 / 2 weeks with detailed annual inspection every 12 months.	Annually
Benches and seats owned by the Council. Faulty back rest or seat platform. Possibility of tilting over.	L	M	Visual inspection undertaken periodically	Attend to faults as reported	As soon as reported	Cllrs. Browne and Howard.	Ongoing

Ex BT Phone Box. Collision from vehicles. Vandalism.	L	L	Visual inspection undertaken periodically	Attend to faults as reported	As soon as reported	Cllr. Howard	Ongoing
Notice boards – Parish Council owned. Collision from vehicles. Vandalism. Faulty doors that may come open.	M	H	Visual inspection undertaken periodically	Attend to faults as reported.	As soon as reported	Inspected by parish clerk or chairman every month	Ongoing
Kissing Gates. Broken or damaged. Faulty latch or broken hinges.	L	L	Visual inspection undertaken periodically	Attend to faults as reported.	As soon as reported	Inspected by the responsibility Councillor	Ongoing
Tools. Damaged. Sharp blades.	L	M	Visual inspection undertaken periodically	Attend to faults as reported.	As soon as reported	Inspected by the Councillors as and when used.	Ongoing
Christmas tree brackets and tree lights	L	H	Visual inspection. Lights PAT tested every year.	Attend to faults as reported. PAT test every Early December	As soon as reported	Inspected by the Councillors as and when used. PAT test done by qualified electrician	Ongoing and once every 12 months in early December

Millennium sign, waste bins, war Memorial, Storage shed. Damaged to the above that may result in injury to a third party	L	L	Visual inspection undertaken periodically	Attend to faults as reported.	As soon as reported	Cllr. Browne and Howard	Ongoing
Trees. Danger of falling branches or the tree itself. Danger to adjoining property	M	H	Visual / detailed inspection undertaken every 3 years * by qualified arborist	Attend to issues as reported. Fence off if dangerous	As soon as reported	Qualified arborist who issues full report for council to consider the reports recommendations.	Once every 3 years in March *NOTE – this may be amended to once a year after meeting on 14 th Oct 20
Admin and finance	See Financial Risk Assessment						